

It is envisaged that by the end of this course of training the learner will be able to answer questions on and perform the following:

- Have a basic understanding of the industry, the dangers of working in the industry and their responsibilities as an operator
- Have a working knowledge of the manufacturer's handbook for the particular machine to be used
- Be able to locate and identify the major components of the machine and explain their functions
- Be able to locate and identify key controls and explain their functions
- Conduct all pre-operational checks in accordance with manufacturer's and legislative requirements
- Identify and maintain PPE appropriate for forward tipping dumper use
- Prepare the forward tipping dumper for use and operate safely and efficiently
- Conduct all necessary safety checks at the work area
- Attach and set trailers, ready for operation
- Environmental considerations
- Storage and transport of implements and attachments
- Carry out all end of shift and shut down procedures

Max Ratio Novice Course	Novice Course Duration	Max number of novice tests	Max number of refresher tests	Max number of experienced worker tests
3:1:1	3 Days	3	3	6*

***For 3 + 3 dispensation please refer to ratios document**



Training Provider enter NPORS ON/ here

OFFICIAL USE ONLY

Category Code **N204** Registration No:

FORWARD TIPPING DUMPER

Forename(s):		Surname:		Dates:	
Home Address:		Company Name: <i>(This is shown on the certificate)</i>		From: / /	
Postcode:		Tel:		To: / /	
Tel:		Training Location:		No. of days _____	
Email Address:		Date of Birth:		Test only (tick) <input type="checkbox"/>	
		NI No:		Required:	
				Card <input type="checkbox"/>	
				Certificate <input type="checkbox"/>	

Date	TRAINING RECORD	Performance	Learner signature	Instructor signature
	Underpinning knowledge taught: HASAWA 1974, PUWER Regulations, HSE guidance notes, Operators safety, Stability, Hydraulics, Manufacturers handbook etc			
	Pre-operational checks: Fluid levels, Tyres & wheels, Tracks, Brakes (both foot and parking), Instruments, Lights & flashing beacon, Hydraulics, Safety devices, Steering, Skip locking pins Other please state:-			
	Drove dumper around the site / training area over varying terrain laden and un-laden. Forward and reverse motions. Safely, with due regard to site conditions and other site users including width restrictions, confined areas and forward/reverse, laden and unladen correctly on slopes including hill starts			
	Positioned dumper adjacent to excavator for loading, parked the dumper correctly and dismounted during loading operations. Stood at safe distance in view of loader			
	Transported load from excavation and formed a spoil heap on firm level ground			
	Transported spoil from heap and backfilled an excavation. Using stop blocks / banksman where necessary			
	End of Shift: Parked dumper safely on firm level ground, removed ignition key, cleaned skip as necessary, re-fuelled, and checked for defects. Left machine safe and secure			

Instructor please note any comments overleaf

Attachments / Restrictions (to be shown on card / certificate):

Includes.....attachment

Restricted to.....only

Reason for Restriction
(Delete as Appropriate)

Commercial / Training
Reasons / Limitations



NPORS Operator Test Marking Sheet N204 Forward Tipping Dumper

Standard Max penalty points allowed

Operator level 20 points – Instructor level 10 points

All faults to be recorded with an "X" in the appropriate fault box as they occur

Name:	Date:	ON/
Machine make & model:	Time allocated for test:	
Weight:	Start time:	Finish time:
Attachment used:	Duration:	

This paperwork is to be used for all sizes excluding Mini Dumper / Skip Loader below 1 Tonne (A)

Variations * Tick one only: *Wheeled (A) *Tracked (B) 180° Tipping (E)

MANDATORY DISQUALIFICATION (A - H are mandatory disqualification if YES is selected)		Yes	No
A	Does not complete pre-use check		
B	Exceeds maximum time		
C	Violent collision		
D	Operating dangerously		
E	Fails to follow given instructions		
F	Drives with cab under loading bucket		
G	Operator remains on dumper when being loaded		
H	Fails to follow applicable legislation, manufacturers recommendations, Health and Safety requirements or NPORS test requirements		

*Allow 1 adjustment per operation

No.	Criteria observed	Faults	Penalty	Award
Operator safety and observation				
1	Mounts/dismounts incorrectly		3	
2	Fails to use appropriate safety devices		5	
3	Fails to look all round		3	
4	Fails to observe site rules		5	
5	Fails to look in direction of travel		5	
Use of controls				
6	Rough use of hydraulic controls		1	
7	Unintentionally travels in wrong direction		5	
8	Brakes harshly/erratically		3	
9	Fails to release parking brake		2	
10	Rides foot brake		2	
11	Operates hydraulic controls when moving		3	
12	Selects wrong hydraulic control		2	
Steering and driving control				
13	Fails to hold steering wheel when moving		5	
14	Travels in wrong direction on inclines		5	
15	Failed to keep in straight line for reversing task		2	
16	Hits chicane		3	
17	Shunts in chicane		1	
18	Freewheels		5	
19	Incorrect hill start		2	

No.	Criteria observed	Faults	Penalty	Award
Loading/unloading				
20	Shunts to position dumper for loading		1*	
21	Disregards loader operator's directions		5	
22	Fails to apply handbrake and neutral when being loaded		5	
23	Fails to turn off engine and remove key when receiving a load		5	
24	Fails to stand a safe distance from loading operations		5	
25	Fails to use stop blocks, berms etc.		3	
26	Fails to position dumper square in preparation for tipping.		2*	
27	Climbs stop blocks, berms etc.		5	
28	Fails to apply handbrake and neutral when tipping		3	
29	Tipping at an unsafe angle		2	
30	Fails to reverse after discharging to fully clear skip		3	
31	Fails to fully lower skip to transport position		3	
Parking				
32	Fails to apply parking brake/ engage neutral		5	
33	Fails to relax hydraulics		1	
34	Fails to stop engine		3	
35	Fails to remove the key and Isolate		3	
36	Wheels not straight when parked		3	
Total penalties				
Theory result: Pass <input type="checkbox"/> Fail <input type="checkbox"/> Overall result: Pass <input type="checkbox"/> Fail <input type="checkbox"/>				

DECLARATION This is to certify that the above test has been carried out in accordance with NPORS test requirements

Examiner Name & NPORS Reg No:

Examiner Signature:

Learner Signature:

Date:

ACTIVITY GUIDELINES	
Test sequence	<p>The learner must :-</p> <ul style="list-style-type: none"> • Complete all pre-start and running checks before any activity takes place • Only complete the shutdown procedures at the end of the test • All additional test requirements can be completed in any order
Operator safety & observations	Seat belt must be worn if stated in the employers risk assessment / method statement. The dumper must be serviceable and meet the current legislation
Receive & transport loads	<p>The learner must:</p> <ul style="list-style-type: none"> • Travel up and down a gradient • Stop and start on the gradient whilst travelling up hill • Stop and start on the gradient whilst travelling down hill • Manoeuvre through a chicane applying the full steering range in both forward and reverse direction (un-laden and laden) • Travel over varying terrain • Reverse the dumper (min 30m) in a straight line and through a restriction (un-laden and laden) • Position the dumper for loading • Receive a load
Discharge loads	<ul style="list-style-type: none"> • Discharge the load over an edge or into an excavation (<u>minimum 2 loads</u>) • Discharge the load to form a stockpile (<u>minimum 2 loads</u>) • Ensure the load has been fully discharged and the skip is empty before receiving another load or completion of the test
Shutdown procedures	The dumper must be parked in a safe position with the engine and isolator key removed and handed to the instructor
Additional notes	<ul style="list-style-type: none"> • A verbal description to the instructor of the pre-start checks would be acceptable if the machine is hot • The operator's manual must be accessible • The dumper must be fitted with R.O.P.S. • If the learner is tipping into an excavation the instructor can give guidance on the stopping distance • If tipping over an edge a bund or stop block must be so constructed as to withstand the force applied by the dumper • The slope must be of sufficient incline with manoeuvring room on the top to enable the learner to demonstrate the correct procedures for traveling up and down a gradient as per manufacturer's recommendations
Test timings	The full test must be completed within 1hr
Note	It is recommended that all learners completing basic training receive a minimum 7hr Health, Safety, Environment and Induction Training



General Data Protection Regulation

N204 – Forward Tipping Dumper

GENERAL DATA PROTECTION REGULATION: We are National Plant Operators Registration Scheme Limited, and we are the data controller for the purposes of evaluating your assessment and eligibility for the National Plant Operators Registration Scheme. You can contact us at PO Box 204, Northwich, England CW9 7FY, by email at info@npors.com and by telephone on 01606 351 240.

- We will process your personal data in order to assess your application to the National Plant Operators Registration Scheme and update you (by email or other communication method) on changes to policies and procedures under the scheme. Such processing is necessary both in order to evaluate your application and also to pursue our legitimate interests in operating the Scheme.
- The categories of personal data which will be subject to processing are the details set out in the NPORS test paperwork and we obtain your personal data from the details you provide to us in this form. All such data is required in order to evaluate your application to the Scheme and failure to provide any or all such data may result in your application being rejected.
- We do not intend that your personal data will be subject to any automated decision making.
- We will not transfer your personal data to any third country or international organisation or any other third party other than the training provider who has conducted your theoretical and practical tests.
- Your personal data will be stored for as long as you wish to be registered with the National Plant Operators Registration Scheme and for a period of two years once you cease to be registered.
- You have the right to; request access to your personal data, to have any errors rectified, to have it erased, restrict us from processing it or object to such processing, and have your personal data made available to you (or a third party) in a format that enables it to be transferred to yourself (or such third party).
- If you are not satisfied with how we process your personal data, you have the right to complain to the Information Commissioner's Office.

Name of Learner (Please print)

Signature of Learner

Date